

## City of Miami Departmental Performance Reports



**Finance**  
 Department Head: Erica Paschal-Darling  
 FY2018 FTE: 70

Adopted Budget (General Fund): \$8,873,000  
 Adopted Budget (Special Revenue): \$0  
 FY 2018 Total Budget: \$8,873,000

**Primary Strategic Alignment:** Efficient & Effective Government

	FY2015 ACTUALS	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 Quarterly Actuals				FY2018 ACTUALS	FY2018 COMMITMENT
				Q1	Q2	Q3	Q4		
General ledger closed within nine business days following the end of the prior month (percent) <sup>1</sup>	100%	100%	100%	100%	100%	100%			100%
Dunning letters printed and mailed by the 15th of each month (percent) <sup>2</sup>	100%	100%	100%	100%	100%	100%			100%
Payroll processing success rate (percent)	99%	99%	100%	99.67%	99.77%	99.74%			100%
Invoices processed without exception on a monthly basis (percent)	82%	78%	82%	82%	80.20%	83.91%			100%
Grant expenditures reimbursed at year end (percent)	98%	98%	93%	N/A	N/A	N/A			90%
Monthly financial reports produced within 30 days after the close of the general ledger each month (percent)	92%	100%	100%	100%	100%	100%			100%
Government Finance Officers Association (GFOA) Reporting Award <sup>3</sup>	N/A	Yes	Yes	N/A	N/A	N/A			Yes
Number of repeat finance audit finding (number)	0	0	0	N/A	0	N/A			0
Publish Single Audit per Financial Integrity Principles deadline of April 30th (unit)	N/A	Yes	Yes	N/A	N/A	Yes			Yes
Produce Comprehensive Annual Financial Report by the end of second quarter	N/A	Yes	Yes	N/A	Yes	N/A			Yes
Customer service satisfaction survey (percent)	77%	N/A	63%	N/A	N/A	N/A			90%

<sup>1</sup>Book for recording financial transactions.

<sup>2</sup>Dunning letter is a letter stating that customer is overdue in paying an account.

<sup>3</sup>The GFOA Financial Reporting Award is based on the CAFR report.