

## City of Miami Departmental Performance Reports



**Civil Service**  
 Department Head: Tishria Mindingall  
 FY2018 FTE: 3

Adopted Budget (General Fund): \$428,000  
 Adopted Budget (Special Revenue): \$0  
 FY 2018 Total Budget: \$428,000

**Primary Strategic Alignment:** Efficient & Effective Government

	FY2015 ACTUALS	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 Quarterly Actuals				FY2018 ACTUALS	FY2018 COMMITMENT
				Q1	Q2	Q3	Q4		
				Appeals, whistleblower, grievance, investigation, and unsatisfactory service rating matters heard (number)	20	12	7		
Cases closed (number)	40	12	18	5	3	4		10	
Subpoenas prepared and processed (number)	30	30	24	5	12	3		20	
Research and investigative projects requested by employees , board members, and members of the public conducted (number)	90	95	101	32	27	38		110	
Civil Service Rules workshops conducted (number) <sup>1</sup>	6	6	2	0	0	3		5	
New employee and supervisor orientation training sessions conducted (number)	12	18	12	2	4	5		8	
Employees trained in courses offered by the Civil Service Board (number) <sup>1</sup>	N/A	150	N/A	0	0	37		100	

<sup>1</sup> There were no Civil Service Rules workshops or courses offered by the Department during Q1 due to lack of personnel.