



CITY OF MIAMI

PLANNING DEPARTMENT

URBAN DEVELOPMENT REVIEW BOARD (UDRB)

RULES AND REGULATIONS SUMMARY

- Authority:** Ordinances 10674, 10789, 10201, 11373, Code Sections 62-256, Code Sec. 2-881.
- Purpose:** To recommend whether the design of developments and/or improvements within certain zoning districts as shown in the zoning atlas of Ordinance No. 11000, the Zoning Ordinance of the City of Miami, as amended or superseded, are in conformance with City guidelines and standards.
- Terms:** One (1) year; may be renewed until nominating Commissioner leaves office or 5 consecutive term limit, whichever occurs first.
- Appointed by:** The City of Miami Commission (2 individuals per commissioner).
- Qualifications:** Five (5) members shall be architects with a minimum of 5 years experience; Four (4) members shall be architects or landscape architects with a minimum of 5 years experience; the alternate member shall satisfy the qualifications for architect, landscape architect or planner. (During the qualification process, professional organizations such as the American Society of Architects and the American Society of Landscape Architects shall be encouraged to submit names of persons and their qualifications to the City Commission through the City Manager.) Members shall either be permanent residents of the City of Miami, work or maintain a business in the City, and/or own real estate property in the City, and shall have positive reputations for integrity and community service. In addition, each member should have demonstrated an interest in the field of urban design, context sensitive design, architecture, landscape architecture, planning, historic preservation, diversity of neighborhoods and other activities or spheres covered by the Board. Each board shall include at least one member whose livelihood does not depend on the area regulated, administered or dealt with by the board.
- Attendance:** Members are encouraged to make every effort to attend all meetings. Any member that shall need to miss a meeting should contact the UDRB Liaison prior to the meeting. Any member may be removed if, (i) he/she is absent from 3 consecutive meetings in a given calendar year; or, (ii) if he/she is absent from a total of 6 board meetings in a given calendar year. Members shall be expected to be punctual and are deemed absent when he/she is not present for at least 75% of the agenda, unless recused for conflict of project(s). The provisions of this section may be waived by a 4/5ths vote of the members of the full City Commission.